

**Halberton Village Hall Management Committee**  
**Minutes of the meeting held in the Jubilee Room on the 16<sup>th</sup> November 2021 at**  
**7.30pm**

**Present**

B.Corden, T.Payne, R.Stevens, D.Affleck, C.Graham, J.Anderson and P.Graham.

**Members of the public:** J.Wooding, D.Charles and a potential Mid Devon Singers representative

**1. Apologies :** K.Browse and C.Bending.

**2. Public Forum:** J.Wooding said how impressed she was with our website.

**3. Minutes of last meeting:**

The minutes were read by members and all accepted these as a true record of proceedings and the minutes were duly signed by the Chairman.

**4. Matters Arising:**

The VH laptop has been purchased.

The History group representative further discussed VH income and balances over the last number of years. It would be fair to say that other Trustees, on the committee, disagreed with some of his figures.

The Halberton History group representative outlined a proposal for the future use of the Twose Room. He proposed that the History group work collaboratively with other community organisations in order they discuss options for funding of the Twose Room. Once again it would be fair to say that the meeting became fractious at times.

Trustee D.Affleck, will be representing the VH on any future group.

**5. Correspondence:**

None.

**6. Treasurers Report:**

The bank balances were as follows:

Santander	£51,119.91
HSBC Affirmative Account	£11,456.87
<b>Total</b>	<b>£62,576.78</b>

*All bills paid up to date.*

**7. Website Update:**

We have had further bookings, via our website, since the last meeting  
Trustee, D.Affleck will assist the Secretary in the updating of our website.

**History Group  
Representative**

**Trustee D.Affleck**

**8. Fundraising:**

Ongoing

**9. On-going Development Project:**

*Hanging roadside sign.*

Trustee, Mr P.Grabham, updated the committee with the latest information. Some additional money may be required for the purchase of the road sign.

**Trustee  
P.Grabham**

Tarmacking of drive outside of the Jubilee Room is work in progress. Cementing of the remaining metal railings will be done soon.

**10. A.O.B:**

The Chairman will be standing down as the Chairman at the next AGM due to changes in courtesy at the meeting.

**All Trustees**

Marcus Channon, a general builder, has offered his services in helping with any future building job.

**All Trustees**

Our Hallmark award will need to be updated shortly.

**Chairman / All  
Trustees**

There will be no December meeting unless a meeting is convened by the Chairman.

Meeting closed: 8.20pm

DONM: Tuesday 18<sup>th</sup> January 2022

Next meeting Tuesday 18<sup>th</sup> January 2022 at 7.30pm in the Jubilee Room.

## **AGENDA**

- 1 Apologies**
- 2 Public Forum**
- 3 Minutes of Last Meeting**
- 4 Matters Arising**
- 5 Correspondence**
- 6 Treasurers Report**
- 7 Halberton Village Hall website**
- 8 Fundraising**
- 9 On-going Development Project**
- 10 A.O.B:**

*Date of next meeting 15<sup>th</sup> February 2022.*

*Nb: Possible AGM*

### **Additional points for consideration for the January meeting:**

1. Accident - Mrs Diane Wellman
2. Checking lights, radiators, taps are turned off plus closing doors and windows at the end of any hire
- 3 .Progress regarding Tarmacking etc., of disabled car park?
4. Progress regarding new sign for front of building?
5. Date for installing new windows and doorway for M.D.S. - 14.2.22
6. M.D.S.'s small hot water boiler broke spilling contents onto carpet.  
Rich Thorne disconnected same day and has now installed new boiler unit.  
VH to be billed with work as this is part of fixtures and fittings.
7. Committee Room is damp. Have been using borrowed Dehumidifier which  
Has now been returned. Suggest we purchase are own.  
Price range from £100 - £200 for sensible size unit.
8. Confirm date of VH AGM -Tuesday 15<sup>th</sup> February 2022.