



18 High Street
Halberton
Tiverton
Devon
EX167AF

HALBERTON VILLAGE HALL

Charities Number: 300845

Privacy Policy

This **privacy policy** applies to the Halberton Village Hall, charity number 300845 and to the website www.halbertonvillagehall.org It explains what personal information we collect about you and how we use it.

We collect your personal information when you make direct enquiries with us either electronically (website, email, text) or by phone or on paper. New trustees sign the acceptance of rules and regulations of the trust document. Electronic information is username and password secured and paper based documents are kept in the safe or in a locked fire proof cupboard.

How we use your information

This **privacy notice** tells you what to expect when we collect personal information. We will make it clear when we collect personal information and will explain what we intend to do with it. We **do not** share your personal information with third parties unless we have your consent or to comply with a legal obligation.

Contact with the Village Hall

Booking Secretary
Telephone : 01884 820175
email carol@halberton.org

When you contact the Village Hall we will obtain sufficient information to enable us to contact you. If you enter into an agreement to hire part or all of the Village Hall we will obtain sufficient information to enable us to identify you and your guests and to invoice you for the costs involved.



Visitors to the website



When someone visits the Halberton Village Hall website (www.halberonvillagehall.org), we collect standard internet log information and details of visitor behaviour patterns. We do this to find out things such as the number of visitors to various parts of the site. We collect this information in a way that does not identify users personally.



Links to other sites

We are not responsible for the content or reliability of the linked web sites and do not necessarily endorse the views expressed within them. We cannot guarantee external links will work at all times and we have no control over their availability. You should read the privacy statements for all websites you visit.

Review of the Privacy Policy

We regularly review this policy. We last updated this policy on 28 February 2019.

Chairman

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Treasurer & Bookings

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