

Halberton Village Hall Management Committee
Minutes of the meeting held in the Jubilee Room on the 21st June 2022 at
7.30pm

Present

B.Corden, D.Affleck, T.Payne, R.Stevens, K.Browse, C.Graham, and J.Anderson.

1. Apologies : P.Grabham.

2. Public Forum: No public attended.

3. Minutes of last meeting:

The minutes were read by members and all accepted these as a true record of proceedings and the minutes were duly signed by the Co-Chairperson D.Affleck.

4. Matters Arising:

Tarmacking of the car-park entrance hill and Jubilee Room car park has been completed to a good standard.

Two local volunteers, Nick and Dave, have been given wine as in agreement by Trustees at the May meeting

5. Correspondence:

The Bookings Secretary received a phone call from the Chairman of Sampford Peverell Village Hall enquiring whether or not we were intending to increase our hire charges. All agreed that we have no intention of increasing our hire charges.

6. Treasurers Report:

The bank balances were as follows:

Current Santander	£53,470.76
<i>Minus Tarmacking costs</i>	<i>£ 6565.20</i>
New Santander balance	£46, 905.56
HSBC Affirmative Account	£11,461.30
Total	£58,366.86

All bills paid to date.

7. Website Update:

Bookings still coming through via the website.

8. Fundraising:

Quiz nights of late have been enjoyable but not as profitable. The next quiz is on Saturday 2nd July.

Nb D.Affleck is not available to do the food on this day so B.Corden will contact Mrs Charmaine Bending to ask if she would on this occasion.

The Bookings Secretary will check out upcoming Village in Action events to see if any might be suitable and report back to the Committee.

9. On-going Development Project:

Work in progress.

All Trustees

All Trustees

Co-Chairperson
B.Corden

Bookings
Secretary.

10. Repairs and Maintenance:

- Repair / replace the car-park entrance footpath to the Mid Devon Show Room and install a safety rail.
- Make good the rendering on the flat roof side of the Jubilee Room.
- Repair the step of the Jubilee Room outside of the push bar exit door.

**Co-Chairperson
B.Corden**

We have received a quotation from SOS GROUNDWORKS but await a second quotation due this Friday. B.Corden will email both quote prices to Trustees soon after so, as a Committee, we can make a decision and instruct our preferred builder to commence the work as soon as possible.

**Co-Chairperson
D.Affleck**

A 25 litre 30 Watt microwave oven costing £239 (Ex VAT) has been sourced. It was proposed by B.Corden and seconded by C.Graham that we purchase this item.

Agreed 6

Abstention 1

Proposal passed.

D.Affleck will investigate sourcing a larger gas cooker head extractor unit.

**Co-Chairperson
B.Corden**

11 A.O.B:

Co-Chairperson B.Corden will ask Trustee C.Bending if she wishes to continue as a Trustee as she hasn't attended the last four or five meetings.

**Co-Chairperson
B.Corden**

It was proposed by B.Corden and seconded by R.Stevens that we look for a volunteer who had the skills and would be prepared to prune the orchard or failing that would pay a specialist orchardist to cultivate our orchard.

Unanimous

We anticipate that this work will be done in January 2023. It will be necessary to advertise in the upcoming newsletter.

**Co-Chairperson
B.Corden**

In addition to the above it was agreed that we also enquire if anyone is prepared to volunteer and help with our apple pressing day later in the year. Anyone who wished to help could contact any Trustee expressing an interest.

**Co-Chairperson
B.Corden**

Co-Chairperson B.Corden will speak to Trustee P.Graham to ask whether or not he was in a position to remove the rubble from our "fire pit" area in order we could create two additional car-parking spaces. If he could not help we would need to consider paying someone to do the work which would require hiring a digger, skip etc.

**Co-Chairperson
B.Corden**

It was mentioned that there may be potential community interest in starting a "men in sheds" group which could meet in the Village Hall. An article will need to be placed in the upcoming newsletter to ascertain the degree of community interest.

Meeting closed: 8.45pm

DONM: 19th July 2022

Tuesday 19th July 2022 at 7.30pm in the Jubilee Room.

AGENDA

- 1 Apologies**
- 2 Public Forum**
- 3 Minutes of Last Meeting**
- 4 Matters Arising**
- 5 Correspondence**
- 6 Treasurers Report**
- 7 Halberton Village Hall website**
- 8 Fundraising**
- 9 On-going Development Project**
- 10 Repairs and Maintenance**
- 11 A.O.B**

Date of next meeting Tuesday 16th August 2022

Additional points for consideration for the July meeting: