

Halberton Village Hall Management Committee
Minutes of the meeting held in the Jubilee Room on the 17th May 2022 at
7.30pm

Present

B.Corden, D.Affleck, T.Payne, R.Stevens, K.Browse, C.Graham, P.Graham and J.Anderson.

1. Apologies : C.Bending.

2. Public Forum: No public attended.

3. Minutes of last meeting:

The minutes were read by members and all accepted these as a true record of proceedings and the minutes were duly signed by the Co-Chairperson D.Affleck.

4. Matters Arising:

The painter, Mr T.Gibbs, has completed the painting to some walls of the Jubilee Room plus other minor works. Extra work was done by the painter whose final fee was £450.

5. Correspondence:

See later agenda items.

6. Treasurers Report:

The bank balances were as follows:

Santander	£53,139.01
HSBC Affirmative Account	£11,461.30
Total	£64,600.31

All bills paid to date.

7. Website Update:

Bookings still coming through via the website.

8. Fundraising:

May 7th quiz night was quite poorly attended but enjoyed by all. The next quiz night will be Saturday 4th June 2022.

9. On-going Development Project:

We have received three quotes for tarmacking the approach road plus Jubilee Room parking bay area.

- RW Grange Ltd £7,600 +VAT
- Penfold Tarmacadam Ltd £6,800 + VAT
- Kennford Tarmacadam Ltd £5,7000 + VAT
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It was proposed by K.Browse and seconded by C.Graham that we accept Kennfords quote and instruct them to proceed with the work in the summer holidays.

Unanimous

All Trustees

Co-Chairperson
B.Corden

Co-Chairperson
B.Corden

**Co-Chairperson
B.Corden**

10. Repairs and Maintenance:

The Trustees wished to thank Nick and Dave (two local volunteers) for the work they have done helping with the upkeep of the Village Hall. In order to show our appreciation all agreed that we purchase them cider / wine up to a value of £15 each.

Secretary

We have asked J's SOS Groundworks to quote for the following work:

- Repair / replace the footpath to the Mid Devon Show Room and install a safety rail.
- Make good the rendering on the flat roof side of the Jubilee Room.
- Repair the step of the Jubilee Room outside of the push bar exit door.

**Trustee
P.Grabham**

The steel grid outside of the main entrance door to the hall is both loose and twisted. Trustee P.Grabham will look into this.

**Co-Chairperson
B.Corden**

A fluorescent light starter in the committee room needs replacing.

**Co-Chairperson
B.Corden**

We need to look into the rainwater downpipe system around the back of the Hall as it overflows with heavy rain.

11 A.O.B:

Trustee T.Payne.

Trustee, Mr T.Payne, has kindly donated white board pens plus rubber for use in the Hall. Mr Payne also has a spare flip chart he is willing to give.

**Co-Chairperson
D.Affleck**

We need to replace one of the microwave cookers in the main kitchen. Trustee, D.Affleck, will investigate and inform the committee of prices. The microwave must have a rotating turntable.

Bookings Secretary

It was proposed by D.Affleck and seconded by C.Graham that we increase the hourly snooker hire to £4 per hour starting from the 1st July 2022.

Unanimous

**Co-Chairperson
B.Corden**

We need to update the first aid box. Mrs Shirley Davey (a non-trustee) will be asked if she is willing to continue to do this.

Meeting closed: 8.30pm

DONM: 21st June 2022

Tuesday 21st June 2022 at 7.30pm in the Jubilee Room.

AGENDA

- 1 Apologies**
- 2 Public Forum**
- 3 Minutes of Last Meeting**
- 4 Matters Arising**
- 5 Correspondence**
- 6 Treasurers Report**
- 7 Halberton Village Hall website**
- 8 Fundraising**
- 9 On-going Development Project**
- 10 Repairs and Maintenance**
- 11 A.O.B**

Date of next meeting Tuesday 19th July 2022

Additional points for consideration for the June meeting:

- Orchard.
- Removal of excess rubble from “fire area” to create two new car-parking spaces