

Halberton Village Hall Management Committee
Minutes of the meeting held in the Jubilee Room 21st July 2020 at 7.30pm

Present

B.Corden, C.Graham, R.Stevens, P.Grabham, D.Affleck and J.Anderson.

1. Apologies:

J.Canning, J.Austin and K.Browse..

2. Public Forum:

No issues raised.

3. Minutes of last meeting:

The minutes were read by members and all accepted these as a true record of proceedings and the minutes were duly signed by the Chairman.

In addition:

The minutes of the COVID 19 Sub-Committee were read by the sub-committee members and all accepted these as a true record of proceedings and the minutes were duly signed by the Chairman

4. Matters Arising:

The site for the proposed Bee Hive is now done.

5. Correspondence:

No correspondence.

6. Treasurers Report:

The bank balances were as follows:

Santander	£37,059.77
HSBC Affirmative Account	£11,427.45
Total	£48,487.22

NB This includes the £10,000 government grant.

All bills paid to date.

7. Halberton Village Hall Website:

Nothing to report.

8. Fundraising:

Ongoing.

9. On-going Development Project:

Over flow car-parking:

Talks with the landowner have taken place and our proposal is being considered.

Mr P.Grabham will organise the excavation work to improve access to any proposed car parking as well as providing an extra parking space in front of the Jubilee Room by removing some of the grass banking.

Trustee
Mr P.Grabham

10. Re-opening (or no) of the Village Hall:

This is the main item on the agenda for this meeting.

The Booking Secretary updated the meeting as follows:

- The Outreach Post Office in all likelihood will not be returning to the Village Hall.
- Zumba, Pilates and Snooker have expressed an interest in resuming their activities again.

The Chairman updated the meeting as follows:

- We need to purchase three hand sanitiser dispensers (infra-red with tray) as well as a five litre 18% alcohol gel container. Each dispenser holds 600ml. This purchase was seen as a good idea regardless of COVID 19.

The costs are as follows:

Each dispenser costs £23 - £30

Five litre alcohol gel costs £40

All Trustees present were in agreement with this purchase.

Chairman

Chairman

- The chairman will contact our insurers to obtain information from them.

All Trustees

Before discussions started it was proposed by B.Corden and seconded by D.Affleck that we increase our hire fee to £10.00 per hour (setting up and clearing away will not be charged).

Unanimous

After a wide ranging discussion, which included reviewing detailed government guidance for re-opening village halls, it was proposed by R.Stevens and seconded by B.Corden that the Village Hall remains closed and will not open until September 2020, at the earliest, giving time for the COVID 19 Sub-Committee to meet to further consider the guidance and mandatory requirements for the opening of village halls in a secure and safe way.

Unanimous

COVID 19 Sub-Committee

The date of the next Sub-Committee meeting has yet to be decided. The Sub-Committee will meet before the next management committee meeting.

All Trustees

11. A.O.B:

The colour for the kitchen is either to be yellow or green.

History Group Rep

It was proposed by B.Corden and seconded by C.Graham that the History group do not pay any rent (from March 2020) until the group starts to re-use the Twose room. Nb Mr J.Anderson declared an interest and did not vote.

Otherwise Unanimous

Meeting closed 9.15pm

DONM: To be decided

Meeting of the Halberton Village Hall Committee

To be held on 15th September 2020

To be decided at 7.30pm in the Jubilee Room

AGENDA

- 1 Apologies**
- 2 Public Forum**
- 3 Minutes of Last Meeting**
- 4 Matters Arising**
- 5 Correspondence**
- 6 Treasurers Report**
- 7 Halberton Village Hall website**
- 8 Fundraising**
- 9 On-going Development Project**
- 10 Re-Opening of the Village Hall (*How is it going*)**
- 11 A.O.B:**

Date of next meeting 20th October 2020

Important Additional Meeting Points:

- Do we start charging the History Group now the Hall has re-opened?
- Do we need to hire a skip to remove the rubble?
- Is apple pressing day going to happen?
- What about the wall near to the Jubilee Room?