

Halberton Village Hall Management Committee
Minutes of the meeting held in the Jubilee Room on the 15th March 2022 at
7.30pm

Present

B.Corden, T.Payne, R.Stevens, D.Affleck, C.Graham, P.Graham and J.Anderson.

1. Apologies : K.Browse.

2. Public Forum: No public attended.

3. Minutes of last meeting:

The minutes were read by members and all accepted these as a true record of proceedings and the minutes were duly signed by the Co-Chairperson, B.Corden.

4. Matters Arising:

VH Broadband:

Mr Tim Hugell and Trustee, J.Anderson, have met and have updated our wifi extender. When logging on now users will get different wifi options. It is recommended that we connect to VH3. J.Anderson suggested that we stay with our current provider for now but he will keep things under review.

5. Correspondence:

Co-Chairperson, B.Corden, has received a letter from Victoria Windows confirming the ten-year guarantee and outlining technical specifications of the new Upvc door and window to the Mid Devon Show room.

Co-Chairperson, B.Corden, has been contacted by Mr Lee Davis regarding shared ash trees in our orchard . The two ash trees have ash dieback and need to be felled. Four seasons have quoted for the work (£1,100 including VAT) and can hopefully get the work done by the end of March. All Trustees agreed to get this work done at a shared price of £550.

6. Treasurers Report:

The bank balances were as follows:

Santander	£52,679.03
HSBC Affirmative Account	£11,457.16
Total	£64,136.19

This includes the latest government grant of £2,667.

All bills paid to date.

Trustees did discuss, in order to maximise interest on our healthy balance, possible actions we might consider to get a better interest on our current account balance but nothing was concluded at this moment in time.

7. Website Update:

Bookings still coming through via the website.

8. Fundraising:

Monthly quiz nights are well attended.

It was confirmed by the committee, following a wide-ranging discussion, that all Village Hall Trustees were within their rights to belong to and fundraise for any other groups/organisations.

Trustee J,Anderson

Co-Chairperson
B.Corden

All Trustees

9. On-going Development Project:

Tarmac:

**Trustee
P.Grabham &
Co-Chairperson
B.Corden**

Trustee, P.Grabham has been looking into this.
Tarmacking the extended area of the disabled car park: £1,410 +VAT
Re-surfacing part of the hill past the disabled car park: £6,214+VAT
Both quotes are from RW Gage Ltd
Trustees agreed to try to get additional quotes (Penfold?).

**Trustee
P.Grabham**

The roadside signage work is ongoing.

10. A.O.B:

Toilets:

**Co-Chairperson
B.Corden**

The ladies and gents toilet windows need painting or ideally replaced with Upvc windows. All Trustees felt that the Upvc option was best and Victoria Windows will be asked to quote for the work. Ideally three quotes are required.

**Co-Chairperson
B.Corden**

The soil pipe looks unsightly in the ladies toilets and needs to be covered or “boxed in”.

The rails in unisex toilet, in the main hallway, are rusty and need cleaning..

Kitchen:

All Trustees

The kitchen store cupboard needs ventilation and painting inside.

All Trustees

The fan above the gas cooker, is not big enough to extract cooking fumes and moisture. It is very difficult to replace this extractor with a larger one. In the summer we can open the entrance door and sky light windows to help reduce condensation. In the winter the cooker wall gets very wet and all we can do is to wipe it down to avoid mould forming.

**Co-Chairpersons
D.Affleck &
B.Corden**

Trustees and Luncheon Club representatives need to make sure that foodstuffs in the kitchen are not out of date.

The kitchen shutter works fine provided the power supply is on.

The south facing wall of the Jubilee Room no longer has the old camera, pole and mount attached as it fell off during the recent gales. Most of this old metal has been taken to the tip but the rusty mounting plate is still attached and is resulting in the wall having a rusty stain from top to bottom. The mount need removing, the wall filled and painted.

**Co-Chairperson
B.Corden**

It was proposed by B.Corden and seconded by P.Grabham that we ask our painter, Terry Gibbs, to quote for the work.

Unanimous

**Co-Chairperson
B.Corden**

It was agreed that we purchase a birthday cake for Ivor Payne for devising quiz questions and on being the quiz master.

Meeting closed: 9.27pm
DONM: 19th April 2022

Tuesday 19th April 2022 at 7.30pm in the Jubilee Room.

AGENDA

- 1 Apologies**
- 2 Public Forum**
- 3 Minutes of Last Meeting**
- 4 Matters Arising**
- 5 Correspondence**
- 6 Treasurers Report**
- 7 Halberton Village Hall website**
- 8 Fundraising**
- 9 On-going Development Project**
- 10 A.O.B**

Date of next meeting Tuesday 17th May 2022

Additional points for consideration for the April meeting: