

Halberton Village Hall Management Committee
Minutes of the meeting held in the Jubilee Room on the 20th September 2022 at
7.30pm

Present

D.Affleck, D.Disney, R.Stevens, K.Browse, C.Graham, P.Grabham and J.Anderson.

1. Apologies : B.Corden

2. Public Forum: No public attended.

3. Minutes of last meeting:

The minutes were read by members and all accepted these as a true record of proceedings and the minutes were duly signed by the Co-Chairperson D.Affleck.

4. Matters Arising:

The new Mid Devon Singers representative, David Disney, wished to thank the committee for allowing their piano to be stored in the "Jan Johnstone book room".

All Trustees

SOS Groundworks have done the repair work and their bill has been paid in full.

All Trustees

One quote for pruning the apple trees has been received (£2,000+). Other quotes required. The Bookings Secretary will talk to the Chairman of the Parish Council who has knowledge of apple tree pruning and therefore may be able to help / advise?

Bookings Secretary

Replacement toilet windows work (Victoria Windows) is underway and should be done early November?

All Trustees

5. Correspondence:

Mr N.Purves wanted to know if we needed to hire apple pressing equipment. After a wide ranging discussion it was agreed that we have apple pressing on Saturday 1st October at 11.00am. A working party must meet in order to pick the apples prior to this date. Dependant on the equipment being available, K.Browse to advise, on-line and poster advertising must be done. J.Anderson will organise the on-line messages whilst R.Stevens will design and print a poster and D.Affleck will display posters around the village.

Various Trustees

6. Treasurers Report:

The bank balances were as follows:

Santander	£48,166.46
HSBC Affirmative Account	£11,479.75
Total	£59,646.21

All bills paid to date.

7. Website Update:

Bookings still coming through via the website.

8. Fundraising:

Our social monthly quizzes are ongoing. Next quiz Saturday 1st October. J.Anderson will run the bar.

Trustee J.Anderson

9. On-going Development Project:

The committee are keen to move the mound of soil by the metal shed to the top of the orchard. We need a fire to burn the wood and dry garden waste first.

Once done the space created could create two additional car parking spaces.

Trustee, P.Grabham, will investigate.

Trustee
P.Grabham
R.Stevens

Trustees
R.Stevens
P.Graham
K.Browse
J.Anderson

10. Repairs and Maintenance:

After a wide ranging discussion it was agreed that we need to assess, and hopefully solve, rainwater overload to certain drains. We believe that recent flooding to the Mid Devon Show room may well have been caused by rain water overload to one specific drain? Committee members will investigate the problem and recommend possible solutions to builders who will be asked to quote for the work.

Co-Chairperson
B.Corden?

11 A.O.B:

Co-Chairperson, D.Affleck, has purchased a stainless steel cooker hood with chimney. The hoods pipework would need to be connected with the existing ceiling extractor fan.

MiDS
Representative
D.Disney

It was proposed by R.Stevens and seconded by K.Browse that we allow MiDS to continue to keep their electric piano in the book room, at their own risk, for the foreseeable future.

Unanimous.

All Trustees

All Trustees, and regular hall hirers, have been told of the wall key safe code change.

Bookings Secretary

The light and fan in the main hall disabled toilets runs continuously. The bookings Secretary is trying to contact our electrician in order to rectify the problem.

The committee discussed our energy usage in light of escalating energy prices. The Treasurer informed the committee of our current situation.

Electricity:

British Gas (fixed for 3 years)

Unit price 30.59p

Standing charge 48.42p

Gas:

British Gas (fixed for 2 years)

Unit price 3.51p

Standing charge None

All Trustees

Clearly we feel fortunate that we have fixed term contracts at very good rates. However, it was agreed that we will discuss our energy usage as a major agenda item at the October meeting. With winter quickly approaching we know that energy usage, especially heating costs, will rise dramatically and hence our need to be vigilant. The question of turn down radiator signage at the end of each hire, possible charging of hirers who leave radiators on was mentioned. **For clarity no decisions have been made at this stage.**

Meeting closed: 9.05pm

DONM: 18th October 2022

Tuesday 18th October 2022 at 7.30pm in the Jubilee Room.

AGENDA

- 1 Apologies**
- 2 Public Forum**
- 3 Minutes of Last Meeting**
- 4 Matters Arising**
- 5 Correspondence**
- 6 Treasurers Report**
- 7 Halberton Village Hall website**
- 8 Fundraising**
- 9 On-going Development Project**
- 10 Repairs and Maintenance**
- 11 A.O.B**

Date of next meeting Tuesday 15th November 2022

Additional points for consideration for the October meeting:

- Full discussion concerning winter fuel costs.
- Card reader (Money)
- Warm space?
- Motion activated voice sensor.
- Boiler