

**Halberton Village Hall Management Committee**  
**Minutes of the meeting held virtually, via zoom, 20<sup>th</sup> April 2021 at 7.30pm**

**Present**

B.Corden, T.Payne, R.Steven, D.Affleck, J.Anderson, K.Browse and P.Grabham.

**1. Apologies :** None.

**2. Public Forum:** No public attended.

**3. Minutes of last meeting:**

The minutes were read by members and all accepted these as a true record of proceedings and the minutes were duly signed by the Chairman.

**4. Matters Arising:**

No matters arising.

**5. Correspondence:**

None.

**6. Treasurers Report:**

The bank balances were as follows:

Santander	£47,051.51
HSBC Affirmative Account	£11,456.30
<b>Total</b>	<b>£58,507.81</b>

*This includes the various government grants.*

*All bills paid to date.*

The Treasurer has not transferred money across as interest rate now dropped to 0.01%.

The Treasurer has negotiated a cheaper new deal with Britgas.

**7. Website Update:**

The website will open in accordance with the VH roadmap.

Domain name renewed at a cost of approximately £20.

**8. Fundraising:**

It was proposed by J.Anderson and seconded by R.Stevens that all fundraising activities stop until the pandemic is “under control” and we return to “normal”.

*Unanimous*

**9. On-going Development Project:**

The Jubilee Room additional car parking space, wall and landscaping are now complete. The topography of the car parking is such that some tarmac needs to be removed and re-tarmacked to a finish to our specification. *This work is “in hand”.*

The wall from our car park to Mr N.Purves’ adjoining field is about three quarters complete and will be finish next week.

The Chairman asked Trustee Mr P.Grabham to try to get a copy of the surveyors report regarding acquiring overflow car parking land. If we can get this report we would be in a better position to contact landowners with possible proposals for acquiring land for over flow car parking.

Secretary

All Trustees

Trustee  
P.Grabham

Chairman

Trustee  
P.Grabham

**10. Re-opening of the Village Hall:**

**Bookings Secretary  
and  
All Trustees**

**The Village Hall re-opened on Monday 12<sup>th</sup> April for children educational activities only following the government and our roadmap.** Any accompanying adults will need to socially distance, wear a face mask and observe good hand hygiene procedures. The leader of the activity will need to ensure good air ventilation, complete track and trace requirements as well as clean down at the end of the hire. The Secretary has emailed two potential hires that fit these re-opening criteria. Creation Station has returned and Moo Music will be returning soon when the leader of the activity is feeling better.

**11. A.O.B:**

**All Trustees**

Trustee, Mr K.Browse, has further looked into air extraction systems with regard to COVID19 transfer and suggests that any such system would quite likely be bulky, expensive and would probably not work within a room the size of our main hall and therefore it is not a viable proposition.

**History Group Rep**

After May 17<sup>th</sup>, **dependant on government advice**, inside events and hires can happen provided all COVID19 rules at the time are followed. The History group will need to meet to decide what it is they intend to do after this date. The History group representative will call a meeting and report back to the committee at our next meeting.

**All Trustees**

It was decided that our May meeting will be virtual on Zoom.

**Secretary**

Trustee, K.Browse, mentioned the possibility of looking into a hybrid virtual system for meetings. **Owl meeting Pro** was now a cheaper video conferencing alternative and something that may be of interest. The Secretary will investigate and report back to all Trustees at our May meeting.

**All Trustees**

It was proposed by R.Stevens and seconded by P.Graham that we “pencil in” a face-to-face AGM meeting for **Tuesday 20<sup>th</sup> July** dependant, of course, on government advice at the time.

*Unanimous*

**All Trustees**

Finally it would be good if Trustees could give some thought to any “*we are open and back to normal*” celebrations we may want to consider when appropriate.

Meeting closed: 8.25pm

DONM: 18<sup>th</sup> May 2021 - *the meeting will be virtual via zoom.*

Next virtual zoom meeting Tuesday 18<sup>th</sup> May 2021 at 7.30pm

## **AGENDA**

- 1 Apologies**
- 2 Public Forum**
- 3 Minutes of Last Meeting**
- 4 Matters Arising**
- 5 Correspondence**
- 6 Treasurers Report**
- 7 Halberton Village Hall website**
- 8 Fundraising**
- 9 On-going Development Project**
- 10 How is the re-opening of the Hall going?**
- 11 A.O.B**

*Date of next meeting June 15<sup>th</sup> at 7.30pm*

**Additional points for consideration for the May meeting:**

- New signage for the Village Hall
- Purchase, or not of Owl meeting Pro?
- Purchase of VH laptop and, if point above agreed, purchase of Zoom licenced software.
- Design and colour print promotional flyer for re-opening of the Hall. Distribute via May newsletter.