

Halberton Village Hall Management Committee
Minutes of the meeting held in the Jubilee Room 17th March 2020 at 7.30pm

Present

B.Corden, C.Graham, R.Stevens, P.Graham, K.Browse.

1. Apologies:

J.Canning, J.Austin, D.Affleck and J.Anderson.

2. Public Forum:

No issues raised.

3. Minutes of last meeting:

The minutes were read by members and all accepted these as a true record of proceedings and the minutes were duly signed by the Chairman.

4. Matters Arising:

Hilary Blinds have fitted the blinds in the Committee and Jubilee Rooms.

The site for the proposed Bee Hive is being prepared.

This includes a very small shed being erected for bee keeping equipment.

The apple trees have been pruned.

5. Correspondence:

No correspondence.

6. Treasurers Report:

The bank balances were as follows:

Santander	£26,811.01
HSBC Affirmative Account	£11,387.64
Total	£38,198.65

NB Large outstanding bills yet to be paid and British Gas will be checking our FIT meter (Feed in Tariff) in the near future.

The Treasurer has been informed that the Village Hall council tax will be zero for another year.

7. Halberton Village Hall Website:

873 hits to date with many new visitors. More feedback still required.

The new on-line calendar is “up and running”.

8. Fundraising:

The May Fayre and Duck Race are postponed due to the corona-virus. This event has been provisionally rescheduled for late summer or early autumn?

Pudding Night event:

To be decided at a later date.

All Trustees

Treasurer

Treasurer

All Trustees

9. On-going Development Project:

Over flow car-parking:

Mr.P.Grabham

The pathway to the orchard will be cleared soon. Over flow car-parking is very much our number one priority and is work in progress. The poor weather has hindered any progress so far.

Mr K.Browse

Mr P.Grabham (Trustee) has calculated that we will need a further 0.2 acres of land to provide sufficient over flow car-parking spaces. Surveyor's advice has been sought as to the current value of land. Mr K Browse (Trustee) has agreed to further this project as soon as possible.

10. Hallmark Scheme:

The Hallmark 3 criteria are being implemented evidencing good management of our community building.

11. A.O.B:

A window lock and the fan in the disabled toilet alongside the History group has been repaired / replaced.

It was proposed by K.Browse and seconded by B.Corden that should the Hall be required for a community project due to the corona-virus crisis then we allow this to take place **free of charge**.

Unanimous

It was proposed by B.Corden and seconded by P.Grabham that we discontinue all management Hall meetings until further notice and the four officers of the committee be given the authority to make decisions on behalf of all the Trustees. The four officers will communicate electronically.

Unanimous

Mrs C.Graham

The snooker table in the Jubilee room is now used quite often. It has been brought to or attention that the table cloth needs to be ironed as this has not been done since the table was installed. Mr A.Graham will speak to someone, from the Tiverton conservative club, about ironing a snooker table cloth.

Meeting closed 8.35pm

DONM: To be decided

Meeting of the Halberton Village Hall Committee

To be held on

Tuesday 21st July 2020 at 7.30pm in the Jubilee Room

AGENDA

- 1 Apologies**
- 2 Public Forum**
- 3 Minutes of Last Meeting**
- 4 Matters Arising**
- 5 Correspondence**
- 6 Treasurers Report**
- 7 Halberton Village Hall website**
- 8 Fundraising**
- 9 Ongoing Development Project**
- 10 Re-Opening (or not) of the Village Hall**
- 11 A.O.B:**

Date of next meeting to be arranged

Additional Information for March meeting:

Corona Virus

The Village Hall management committee is closely monitoring Public Health England advice. Latest information is updated and displayed on our website and corona-virus posters have been strategically placed around the building.

- The newly appointed sub-committee (The four officers) have been consulted and all have agreed that our monthly Quiz Evenings will be suspended until further notice.
- Our cleaner is on holiday for a week (starting 22/3/20) but will do a very deep clean before she goes. The hall will be checked regularly. During this week we will continue to clean the fabric of the building using the special virus wipes in addition to our twice weekly normal clean. Volunteers are required to help with this work and it has been suggested we follow a cleaning rota as outlined in Debbie's email. However it is likely that the hall will be little used during the corona pandemic.

Additional Information for 21st July 2020 meeting:

Raising the hire fee to £10 during the pandemic